

GRO Guidelines: Connecting GRO research outputs to your ORCID profile

Background

[ORCID](#) provides a persistent digital identifier that distinguishes you from every other researcher.

Whilst it is not mandatory to have an ORCID, it is a way to distinguish you and your research from others, as well as aggregate it all in one place. It works as a CV of your work and your employment and can be a useful way to keep your research information up to date. It is often used by funders and publishers, so it is useful to get one now if you don't have one already.

Using the BibTeX import tool in ORCID, you can import your research outputs from GRO to your ORCID profile which will save you time manually adding your outputs.

This guide outlines

- how to export a BibTeX file of your research outputs from GRO
- how to use the file to import the outputs to your ORCID profile.

Exporting a BibTeX file of your research outputs from GRO

1. Go to [GRO](#) and select "browse" using the drop-down menu on the left-hand side.



2. Select "Goldsmiths Authors" and then find your public GRO profile page on the A-Z list

3. Near the top of your outputs page you will see the option to “Export as”. Select “BibTeX” from the drop-down menu and then hit “Export”.

Browse by Goldsmiths authors:

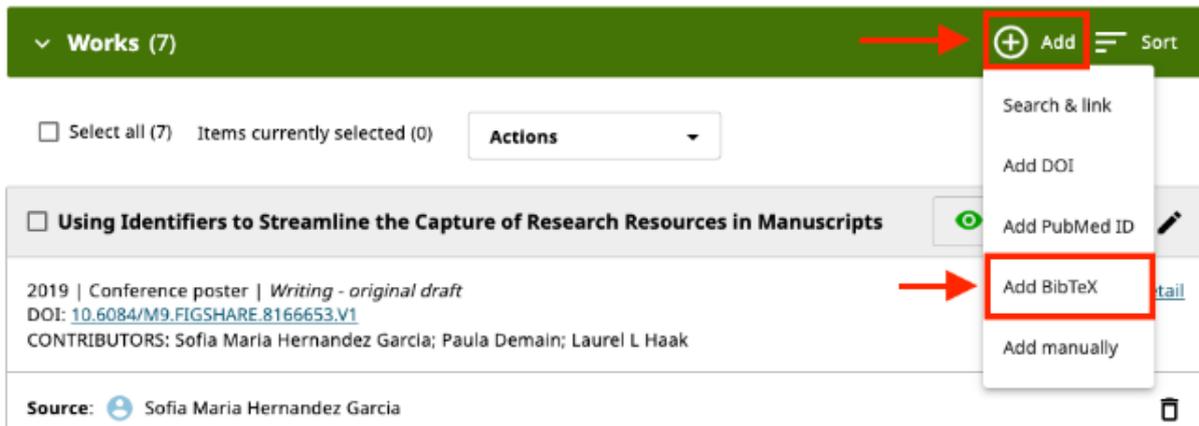
 [Up a level](#)

Export as

4. Your outputs on GRO will be displayed in BibTeX format. Save by holding down the “Ctrl” and “S” keys on a PC, or “Cmd” and “S” on a Mac. The file will be saved as BibTeX (.bib).

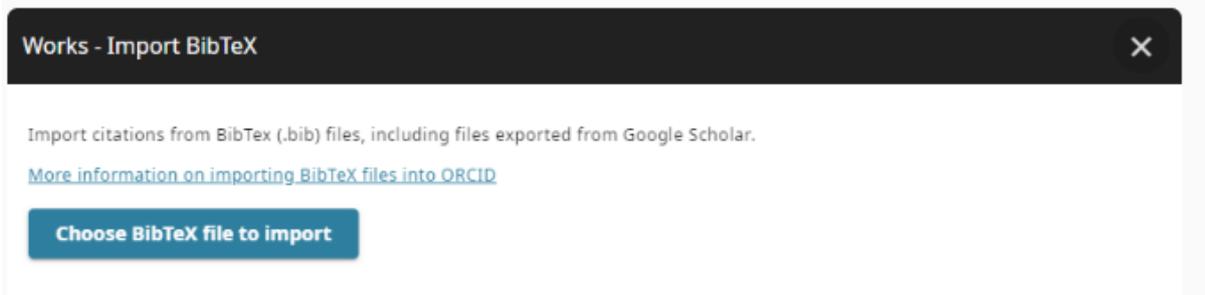
Importing your research outputs to ORCID using a BibTeX file

1. Start from the “Works” section on your [ORCID record page](#), select “+Add”, then “Add BibTeX”.

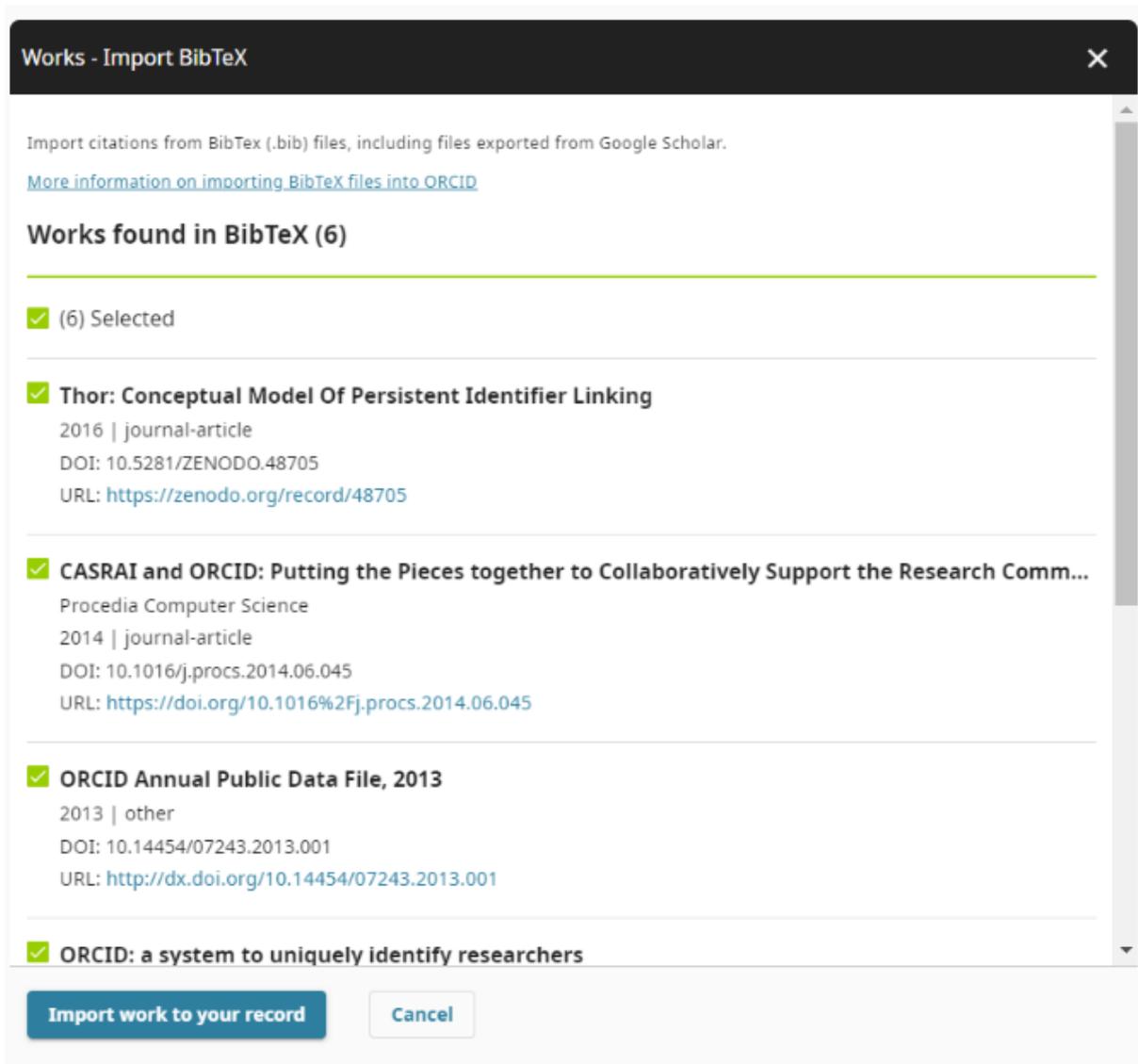


The screenshot shows the ORCID 'Works' section. At the top, there is a green header with 'Works (7)' and an 'Add' button (a circle with a plus sign) highlighted with a red box. A red arrow points to the 'Add' button. Below the header, there is a search and link field, an 'Add DOI' button, and an 'Add PubMed ID' button. A list of works is displayed below. The first work is 'Using Identifiers to Streamline the Capture of Research Resources in Manuscripts'. Below the title, there is a date '2019 | Conference poster | Writing - original draft', a DOI '10.6084/M9.FIGSHARE.8166653.V1', and contributors 'Sofia Maria Hernandez Garcia; Paula Demain; Laurel L Haak'. The 'Add BibTeX' option in the dropdown menu is highlighted with a red box, and a red arrow points to it. Below the work list, there is a 'Source' field with a profile icon and the name 'Sofia Maria Hernandez Garcia'.

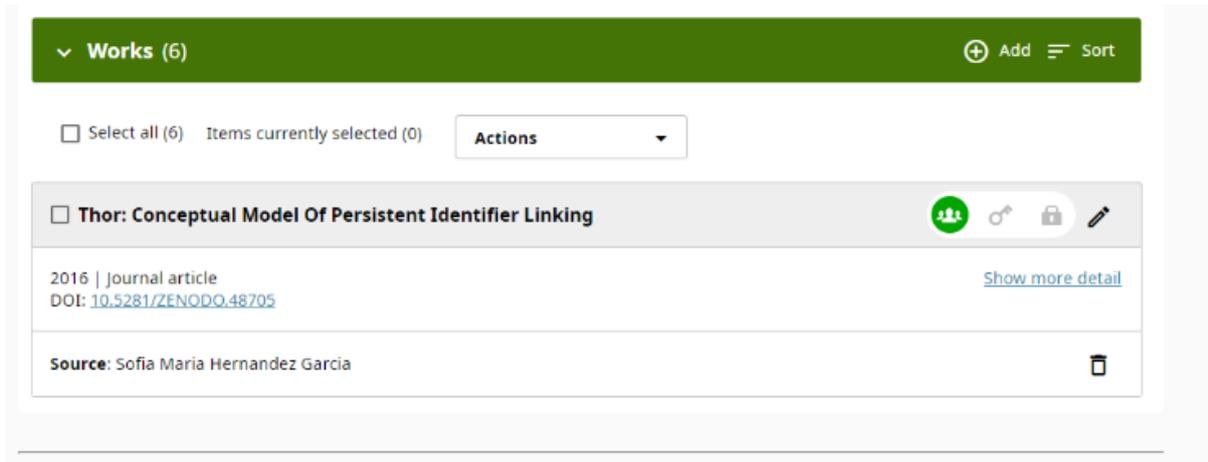
2. Click "Choose BibTeX file to import" to open the file menu, then select the BibTeX (.bib) file you generated from GRO.



3. The outputs from the file will appear in a list. Select those works which you would like to import, then click "Import work to your record" at the bottom of the page to import the selected works.



4. The imported publications will appear listed under “Works” in your record with your name listed as the source.



Note:

- Further instructions on importing works from a BibTeX file is available on the ORCID website <https://support.orcid.org/hc/en-us/articles/360006894794-Importing-works-from-a-BibTeX-file>
- There is limited functionality in ORCID to record non-text research outputs so most non-text outputs on GRO will transfer to ORCID as “other” rather than the designated item type on GRO. The list of work types currently supported by ORCID is available on their website <https://info.orcid.org/ufaq/what-work-types-does-orcid-support/>
- The BibTeX import tool in ORCID experiences issues with large files (50+ citations). ORCID recommend splitting large files into multiple parts and importing the files using the instructions in this guide.

Help and Support

For further assistance please email gro@gold.ac.uk.

PS 7/10/2024